

**VILLAGE OF NYACK  
NYACK SENIOR CENTER USAGE REQUEST**

NAME \_\_\_\_\_ TELEPHONE # \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP CODE \_\_\_\_\_ E-Mail \_\_\_\_\_

RESIDENT \_\_\_\_\_ VILLAGE BUSINESS/NON-PROFIT GROUP \_\_\_\_\_  
NON-RESIDENT \_\_\_\_\_ NON-VILLAGE BUSINESS/NON-PROFIT GROUP \_\_\_\_\_

The licensee requests usage of the Nyack Senior Center on the \_\_\_\_ day of \_\_\_\_, year 20\_\_ from \_\_\_\_am/pm to \_\_\_\_am/pm for the purpose of (please explain in detail) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ with an estimated attendance of \_\_\_\_\_.

The Licensee acknowledges that the premises are delivered to them in good condition and that all equipment is in good working condition.

The licensee is responsible for: the safety and conduct of all guests on the premises and any personal injuries or property damages occurring during the time that the Licensee is using the premises, including set-up before the event and during the clean-up period.

**\*The Village requires a certificate of liability insurance with the Village named as additional insured to be submitted with this agreement.**

**LICENSEE AGREES TO HOLD THE VILLAGE HARMLESS** from any claims of personal injury or property damages and to defend the Village against any claims arising out of the use of the premises by the licensee.

**\*THIS LICENSE IS NOT TRANSFERABLE TO ANY OTHER PERSON OR ORGANIZATION\***

**\*THE LICENSEE MAY NOT CHARGE ANY ADMISSION FEE\***

Dated: \_\_\_\_\_ Licensee \_\_\_\_\_

Village of Nyack Representative \_\_\_\_\_

Please complete this agreement in full and return to the Village of Nyack.

---

**FEES FOR ONE-TIME USAGE PER YEAR**

Residents and Village based businesses and non-profit groups – No charge (proof of residency required)

Non-Residents and non-Village based businesses and non-profit groups - \$50.00 per hour

There is a \$150 refundable deposit for all parties (regardless of residency) using the Senior Center

- If you would like to use the Senior Center on two or more dates or an on-going basis please contact the Village Clerk-Treasurer
- **\*\*FALSE STATEMENTS MADE HEREIN ARE PUNISHABLE AS A CLASS “A” MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE NEW YORK STATE PENAL LAW\*\***

## **NYACK SENIOR CENTER RULES AND REGULATIONS**

1. Hours of Operation: The Center may be used between 9 AM and 9 PM.
2. Use of the Nyack Senior Center shall be deemed a privilege for residents and those with approved use permits issued by the Village of Nyack. All users shall identify themselves upon the request of authorized officials. Authorization for the use of the Nyack Senior Center may be revoked at any time for violation of any part of the Nyack Senior Center Usage Agreement.
3. All requests for usage of the Senior Center along with proper insurance certification and fees must be received by the Clerk at least 2 weeks prior to the event and will be approved at the discretion of the Clerk.
4. All applicants must be over 21 years of age and must show a valid ID when submitting the request for facility usage.
5. No person shall damage or destroy any part of the building or any of the contents of the building. Should damage occur either to the building or the contents it shall be promptly repaired at the user’s expense.
6. Kitchen usage is prohibited.
7. Any event which includes youth under the age of 18 requires the presence of adequate adult supervision at all times.
8. Garbage must be removed from the Senior Center and placed in the refuse receptacles before leaving the property. All furniture should be returned to its proper location and the facility should be left in the same condition as when it was received.
9. Maintenance personnel may not be available at the time of usage. Should this be the case the applicant is responsible for turning out all lights out and verifying the doors are locked.
10. A key for entry and exit to the Senior Center will be provided the day prior to the event and must be returned to the Village Hall on the day after the event. Only the applicant will be allowed to pick-up the key and must show valid ID when doing so.

11. Failure to return the key or not returning the facility to its proper state by cleaning up after the event will result in the loss of the security deposit and may preclude usage of the facility for future events.
12. Firearms, slingshots, pellet guns, air rifles, fireworks, explosives, knives and other weapons are prohibited.
13. Alcoholic beverages are prohibited.
14. Smoking in or on the grounds of the facility is prohibited.
15. Amplified music will not be allowed unless specifically approved by the Village of Nyack.
16. Licensee must comply with all applicable laws of the Village of Nyack, County of Rockland, State of New York and the Federal Government.

**VIOLATIONS MAY SUBJECT A PERSON TO A FINE NOT EXCEEDING \$500.00 OR IMPRISONMENT NOT EXCEEDING 15 DAYS OR BOTH.**

I received and understand the above rules and regulations.

---

Signature

---

Date